

2025 Call for Proposals

2025 Call for Proposals Submission Form

Welcome and thank you for your interest in being a presenter at the 2025 Healthy Teen Network Conference in Atlanta, Georgia.

For detailed information regarding Conference Sessions, please visit the Sessions webpage.

Save and Continue Later

If you would like to preview the proposal form, you can download it as a PDF.

If you would like to save and continue your proposal submission later, please select the button at the top of the screen that says "Save and Continue Later," and enter your email address to have a link sent to you that will allow you to return to complete the proposal. Be sure to check your Junk folder, if you do not see the email.

For the 2025 conference, we are accepting proposals for:

- **Workshop Sessions** feature an individual, group, or panel presentation. The session must be engaging and interactive. Presenters must build in time for questions. Presenter(s) deliver a 75-minute presentation.
- **Roundtable Discussion Sessions** are for sharing information with a smaller group, conversation-style. Presenter(s) deliver a 15-minute presentation (slides optional) and then lead an informal, 30-minute discussion, without slides.
- **Learning Add-Ons** aim to provide a deep dive on one specific topic area. These sessions happen before the first general session of the conference. These sessions are a separate, additional cost for attendees and are hosted for a smaller group (up to 30 participants).

What type of session would you like to present? *

- Workshop Session
- Roundtable Discussion Session
- Learning Add-On

Learning Add-On Submissions

Welcome and thank you for your interest in being a Learning Add-On presenter at the 2025 Healthy Teen Network Conference in Atlanta, Georgia.

This application is for Learning Add-Ons (formerly known as pre-conference institutes). Learning Add-Ons provide a deep dive on one specific topic area. These sessions are hosted prior to the first general session on Monday, October 6, 2025. Learning Add-Ons are a separate, additional cost for attendees and are hosted for a smaller group (up to 30 participants). Depending on the content, these are approximately 3 hours or 6 hours in length. **If selected to present a Learning Add-On, the lead presenter will receive a free registration to the #HealthyTeen25 conference, a nominal honorarium, travel stipend, and one free hotel night.** While additional Learning Add-On presenters are welcome, they are required to register for the full conference and they are not eligible for a registration discount, honorarium, travel stipend, or free hotel room night.

1. I acknowledge that this application is for a Learning Add-On session, and not another type of session, such as a 75-minute or roundtable breakout session. *

- Yes, I acknowledge

2. I acknowledge that while multiple presenters can facilitate a Learning Add-On, only the lead presenter receives the free registration, honorarium, travel stipend, and hotel night. *

Yes, I acknowledge

If you do not wish to submit a proposal for a Learning Add-On, please click the back button to go back to the previous page and select a different presentation type.

Deadlines

The deadline to submit proposals is **11:59 PM ET, Thursday, April 10th.**

If selected to move forward as a potential Learning Add-On presenter, Zoom interviews will be required as the final step in the selection process. These will take place in **early-mid April.**

Submitted proposals will be notified of a decision by **Tuesday, May 13th.**

Keep in mind that if your proposal is accepted, you must register for the conference by **Thursday, July 10th.**

Only complete proposals submitted online through this form will be accepted.

Workshop and Roundtable Discussion Sessions

Deadlines

The deadline to submit proposals is 11:59 PM ET, **Thursday, April 3, 2025**.

Lead presenters will be notified of a decision by **Tuesday, May 6, 2025**.

Keep in mind that if your proposal is accepted, you must register for the conference by **Thursday, July 10, 2025**.

3. Are you willing to present this content as a Roundtable Discussion Session if your proposal is not selected for a Workshop Session? *

- Yes
- No

4. Are you willing to present a shorter version of your content as a Roundtable Discussion Session, in addition to a Workshop Session, as a way to reach a larger audience? *

- Yes
- No

5. Are you willing to present this content as a 75-minute Workshop Session to provide a deeper dive into your content? *

- Yes
- No

Lead Presenter Information

Please enter your name and organization exactly as you would like it to appear on our website and in the conference app, if your proposal is accepted.

First Name *

Last Name *

6. Pronouns

Organization *

Please do not abbreviate or use acronyms. What you enter here will be used in the final text of our website and in the conference app, if your proposal is accepted.

7. Headshot (*Please upload one of the following file types: png, jpg, jpeg. Max file size: 2MB*) *

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Primary Email *

8. Primary Phone Number *

9. Alternate Phone Number

About the Lead Presenter. *

Please provide a brief summary about yourself to be used as your bio on the website and in the conference app. (150-word maximum)

10. Please submit a resume or CV. Be sure to include presentations, publications, or roles that highlight your expertise on the topic you are proposing. (*Please upload one of the following file types: jpg, jpeg, doc, pdf. Max file size: 1MB*) *

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Co-presenters

Do you have co-presenters? *

This question does not include youth co-presenters. Youth co-presenters' information will be requested separately.

Yes

No

Co-Presenters

Please enter their name and organization as they would like it to appear in the final text on our website and in the conference app, if your proposal is accepted. Please enter one co-presenter. Additional co-presenter information will be requested separately.

Co-Presenter First Name *

Co-Presenter Last Name *

11. Co-Presenter Pronouns

Co-Presenter Organization *

Please do not abbreviate or use acronyms. What you enter here will be used in the final text on our website and in the conference app, if your proposal is selected.

12. Co-Presenter Headshot *(Please upload one of the following file types: png, jpg, jpeg. Max file size: 2MB)* *

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Co-Presenter Primary Email *

About the Co-Presenter *

Please provide a brief summary about the co-presenter to be used as their bio on the website and in the conference app. (150-word maximum)

Do you have a third presenter? *

This question does not include youth presenters. Youth presenters' information will be requested separately.

- Yes
- No

3rd Presenter Information

Please enter their name and organization as they would like it to appear in the final text of our website and in the conference app, if your proposal is accepted.

3rd Presenter First Name *

3rd Presenter Last Name *

13. 3rd Presenter Pronouns

3rd Presenter Organization *

Please do not abbreviate or use acronyms. What you enter here will be used in the final text on our website and in the conference app, if your proposal is selected.

14. 3rd Presenter Headshot *(Please upload one of the following file types: png, jpg, jpeg. Max file size: 2MB)* *

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3rd Presenter Work Email *

About the 3rd Presenter *

Please provide a brief summary about the 3rd presenter to be used as their bio on the website and in the conference app. (150-word maximum)

Do you have any additional presenters? *

This question does not include youth presenters. Youth presenter information will be requested separately.

Yes

No

Additional Presenters

Please provide any additional presenters' contact information here. All presenters will be recognized in the conference app. *

Please include their first and last name(s), pronouns (if they wish to share), organization(s), and primary email address(es). Enter their name and organization as they would like it to appear in the final text of our website and in the conference app, if your proposal is accepted.

15. Please provide a brief summary about each additional presenter to be used as their bio on the website and in the conference app. (150-word maximum per presenter; 450-word maximum, total) *

16. Please upload a headshot for each additional presenter. *(Please upload one of the following file types: png, jpg, jpeg. Max file size: 2MB per file)* *

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Youth Presenters

Do you have any youth presenters? *

- Yes
- No

Please provide all youth presenters' names, pronouns (if they wish to share), ages, and their affiliations (e.g., organization or school), as appropriate. *

17. Share brief summaries about any youth presenter(s) to be used as their bio on the website and in the conference app. *(150-word maximum)* *

18. Please upload a headshot for each youth presenter. *(Please upload one of the following file types: png, jpg, jpeg. Max file size: 2MB per file)* *

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Session Information

19. Is your proposed Learning Add-On content better suited for a 3-hour session or 6-hour session? *

If selected, Healthy Teen Network staff will have final discretion on the length of this session.

 3 hours
 6 hours

Session Title: *

Tip: Sessions with more descriptive and creative titles tend to attract more participants.

Session Description: *

Tell us about your session. (150-word limit)

Tip: Sessions with more specific and creative descriptions tend to attract more participants.

20. Mini-Outline: *

Tell us more about the presentation. Explain the different segments of your session, time allotted to each segment, engagement tactics, and [SMARTIE](#) learning objectives that align with the segment.

(One page maximum, please upload one of the following file types: doc, docx, pdf)

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21. What makes this topic important to showcase as a Learning Add-On rather than a 75-minute Workshop Session? (150-word limit) *

Focus Areas

22. If your presentation focuses on one particular group (it's OK if it doesn't), select the one that best fits. *

- | | | | |
|---|--|--|--|
| <input type="radio"/> My presentation does not focus on any specific populations. | <input type="radio"/> Parents/Caring Adults/Youth-Supporting Professionals | <input type="radio"/> Young men | <input type="radio"/> Young people with Disabilities |
| <input type="radio"/> Native or Indigenous young people | <input type="radio"/> Rural young people/Communiti | <input type="radio"/> Young people who are pregnant or parenting; young families | <input type="radio"/> Young people of Color/BIPOC young people |
| <input type="radio"/> LGBTQ+ young people | <input type="radio"/> Unhoused young people | <input type="radio"/> Young people involved in Systems of Care | <input type="radio"/> Other - Write In (Required) |
-

23. What is the main topic of focus for this presentation? Select the one topic that best fits. *

- Trainer, facilitator, and other capacity-building skills
- Innovation
- Reproductive justice
- Technology
- Comprehensive education and services
- Intersectionality
- Research/evaluation
- Trauma-informed/healing-centered care/education
- Collaboration/solic support
- Messaging/health communication
- Schools
- Youth engagement
- Diversity, equity, and inclusion
- Parent and family engagement
- Social Justice
- Sustainability
- Pleasure and sex positivity
- Systems thinking
- Youth-friendly programs and services
- Policy
- Evidence-based interventions
- HIV/STIs
- Other - Write In

Session Takeaways

24. What are your session's learning objectives (what do you want your participants to **know** and be able to **do** by the end of your session)? (50-word maximum) *

25. Tell us why the content and skills that participants will learn in your session is important for their work. (150-word maximum) *

Curriculum/Program

26. Will you be discussing a particular curriculum or program? *

- Yes
- No

Curriculum/Program

27. Please provide the name of any curriculum/program that will be included in the session, as well any corresponding links where there is more information that describes or features the curricula/program. *

28. Upload supporting materials, including any evaluation studies, that are related to the curriculum/program.

Only PDF documents 1MB or smaller accepted. You may upload up to 10 documents.

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Room and AV Set-up

All Workshop and Roundtable Discussion sessions will be set up with crescent round or rectangle banquet tables and seat up to 50 people. All Learning Add-On sessions will seat up to 30 people.

Healthy Teen Network reserves the right to select/change the room set-up based on room size and the number of participants.

AV Support

The following will be provided at no additional cost to you:

- Basic wireless internet for presenter(s) and attendees
- LCD projector, HDMI cord, projection screen, speakers for a laptop, and a presenter remote
- An easel with an easel pad and markers
- Microphone and/or podium in rooms large enough to warrant them

Please be sure to bring whatever you need to connect your device to a projector with an HDMI cord. If you have specific questions about your device and what adapter you might need, please let us know before you arrive.

Healthy Teen Network can help arrange for additional A/V support, to be provided at your expense. If your session is selected, you will have the opportunity to let us know about any additional requests, and we will contact you with cost information.

Final Details

29. Check each box to indicate that you will abide by these terms if your proposal is accepted. We strongly recommend taking note of all the below deadlines. *

- My session(s) will align with Healthy Teen Network's [guiding principles](#): all content must be youth-friendly; inclusive and affirming of all young people; and comprehensive. This includes, when applicable, age-appropriate information and/or services about sexual and reproductive health such as the *complete* range of birth control methods and *all* pregnancy options (i.e., abortion, adoption, and parenting).
- As the lead presenter, if I have co-presenters, I will be responsible for sharing information from Healthy Teen Network with them.
- I will confirm my participation within **seven (7) business days** of Healthy Teen Network notifying me that my proposal was accepted. I can expect notification of a decision from Healthy Teen Network no later than **May 13, 2025**.
- If requested, I will make edits to my title and description **within seven (7) business days** of Healthy Teen Network's request.
- I will request any additional AV support I need by **July 31, 2025**.
- I will register for the conference by **July 10, 2025**.
- I will facilitate my session(s) at the conference on the date/time Healthy Teen Network assigns to me.
- I will send ALL session slides and/or handouts to Healthy Teen Network by **July 31, 2025**.
- (Learning Add-On submissions only)** If selected as a potential Learning Add-On presenter, I agree to participate in a Zoom interview as the final step of the selection process. These will occur **in early-mid April 2025**.

Thank you for your submission!

If you do not see a confirmation email, please check your Junk folder. If you have any questions, please contact our Conference Team at conference@healthyteennetwork.org. We look forward to connecting with you!

